



GUIDELINES FOR SUCCESS & CODE OF CONDUCT

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<http://phoenix.swlsb.ca>

We the staff of Phoenix believe that by working together with our students, we will create and maintain an environment in which students will continuously grow and achieve academic and personal success. We believe that by making our expectations clear, by holding the students accountable for their actions, by setting high standards for student achievement, and by offering a mentoring/ coaching model, students will achieve their goals and reach their full potential.

We do not expect perfection. In contrast, we expect that mistakes and failures are part of every individual's path, and are in fact necessary for growth. We do expect students to take responsibility for mistakes, learn from them, and go forward with new knowledge and abilities.

As a Phoenix Student I agree to:

1. Come to school ready and willing to be a student. This includes:
 - a. being an engaged learner; working in class (doing nothing, is not an option), participating, asking for help when needed and accepting help
 - b. focussing on my work & refraining from behaviours that interfere with the learning of others
 - c. arriving on time to class with the necessary materials
 - d. being responsible for catching up on missed work
 - e. managing my cell phone/device. If a teacher or staff member determines that I am not managing my device properly, I will politely cooperate with the intervention
2. Follow the directives of the staff at all times.
3. Take ownership of my behavior(s), admit my mistakes, accept the consequences of my choices and actions, and move on.
4. Arrive, at school before 9:20 AM. Students who are frequently late will require a meeting and plan to reduce lateness. Students who are significantly late may not be admitted into the school.
5. Remain on school property.
6. Smoke in the designated smoking area, during designated times. Vaporizers & electronic cigarettes are not permitted. Students vaping will be sent home for the day. Tobacco paraphernalia is not to be showcased when inside school.
7. Respect the rights, integrity and property of others; to respect yourself, and to respect the school environment. (Law 56 Anti-Bullying, Anti-Violence Plan).
8. Maintain a safe & drug free environment. For safety purposes, the following items/activities are prohibited on school property: gambling, selling goods or services, drugs, alcohol, weapons (real or replica), laser pointers, fire crackers, caps, stink bombs, spray paint and other hazardous materials.
9. Wear clothing, footwear & accessories that is deemed appropriate. Items should not contain reference to vulgar language, drugs, alcohol, violence, or be disrespectful to others or themselves. The staff reserve the right to ask students to change should we feel that wardrobe items are inappropriate for school.
10. Eat/drink when and where permitted and to clean up after yourself. This includes washing dishes and composting any food waste in the compost bin.
11. Conduct myself appropriately on school premises, during emergency procedures, during field trips, and in the community.
12. Refrain from returning to, or hanging out near, any school within the Sir Wilfrid Laurier School Board, without express permission from the school principal.
13. Respect the Information Technology Agreement and accept responsibility, including financial, for any borrowed materials (textbooks, calculators, school lock, laptop, sports equipment, etc...).

14. Accept to abide by the rules of a youth sector high school, even though I may be 18 years old or turn 18 years old during the year.

PHOENIX Staff agrees to:

1. Provide a safe learning environment.
2. Offer students the opportunity to achieve their academic goals by coaching appropriate behaviors to succeed.
3. View every day as a fresh start: we will not hold “grudges” for previous student mistakes/behaviours.
4. Communicate with parents regularly.

As the guardian of a Phoenix student, I agree to:

1. Ensure that my son/daughter has transportation to and from school and that they attend regularly and on time.
2. Communicate with the school for any absences, lates or concerns.
3. Replenish school supplies and replace any property that your child mistreats.
4. Refrain from contacting (**phoning/texting**) my child on his/her cell phone during school hours.
5. Support the school should they require my child to leave their cell phone/ device at home. This may occur if my child is unable to manage his or her cell phone appropriately during school hours.
6. Encourage and support the academic and behavioral achievements of my child, and to attend team meetings when asked.
7. Support the school’s decisions when interventions are implemented.
8. Ensure my child does not visit any other school in the Sir Wilfrid Laurier school Board.

Schedule

Time	Activity
8:05 – 9:05	Remediation
9:05 – 9:25	Sign in
9:25 – 9:30	Passing time
9:30 – 10:30	PERIOD 1
10:30 – 10:35	Passing time
10:35 – 11:35	PERIOD 2
11:35 – 11:40	Passing time
11:40 – 12:40	PERIOD 3
12:40 – 13:05	BREAK Remediation, Extracurricular
13:05 – 13:10	Passing time
13:10 – 14:10	PERIOD 4
14:10 – 14:15	Passing time
14:15 – 15:15	PERIOD 5
15:15 – 16:05	Remediation, Extracurricular

In choosing to be a part of the Phoenix program, I understand that my annual acceptance depends on my academic and behavioural conduct. I understand and accept to respect the code of conduct and expectations, as outlined above. I understand that my acceptance in the program is **conditional**.

Student name print

Student signature

Parent/Guardian name print

Parent/Guardian signature

Date: _____

We look forward to working with you in the upcoming year.
The Phoenix Team.